



EMPLOYMENT HISTORY

May 2010 to present: Photo Editor, *The Gateway*

- responsible for operating the photo department
- selected and processed photos for print for twice-weekly publication
- managed large cadre of volunteers
- supervised training and education of photography volunteers
- worked to deadline in a quick-turnover environment
- communicated effectively with media contacts to coordinate shoots
- worked highly-variable hours as required to make press time

May 2008 to July 2010: Sales Associate, McBain Camera Ltd.

- responsible for effective sales of photographic equipment and services to diverse customer base
- demonstrated broad-based knowledge of photography to facilitate customer service
- communicated effectively with customers
- utilized uncompromising honesty in regards to product information
- practiced research skills as required for sales information

December 2007 to April 2008: Sales Associate, Calgary Co-op Liquor Stores

- managed time effectively in carefully monitored environment
- provided detailed product information to customers
- worked effectively with team members in a close-knit work environment



VOLUNTEER EXPERIENCE

September 2008 to May 2010: Volunteer Writer and Photographer, *The Gateway*

- wrote and shot a wide variety of articles and events
- coordinated with editorial staff to ensure timely filing of work
- conducted research and interviews as required for assignments
- worked to deadline on short-notice assignments

January 2010: NASH 72 – Natural Selection Volunteer

- worked with volunteers and management to conduct successful national journalism conference
- directed delegates and speakers

August 2008: Edmonton Fringe Volunteer

- worked effectively in highly demanding environment to ensure enjoyable Fringe experience for patrons
- managed time effectively

EDUCATION

September 2008 to present: University of Alberta

- developed effective writing and research skills in pursuit of an English degree

June 2006: Hunting Hills High School

- graduated with honours



RELEVANT SKILLS

Production and Design

- comfortable with a newsroom workflow
- completely proficient in Photoshop
- experience with InDesign
- capable designer
- effective volunteer management and communication

Photography

- proficient self-taught photographer
- wide-ranging portfolio of work, both in studio and in the field
- broad-based working knowledge of reportage and documentary photography
- experience organizing and managing large-scale shoots
- one-man show on display, August 2009
- familiarity with Nikon and Canon cameras
- some videography experience

Writing

- practiced writer
- numerous pieces published in *The Gateway*, September 2008 to present
- experience with a wide range of subject matter
- familiarity with newswriting styles
- extensive research skills
- interview experience